



## PDX ALLIANCE FOR SELF-CARE

*At PDX Alliance for Self-Care (PDX ASC), our mission is to connect marginalized and vulnerable communities with self-care and community care resources, practitioners, education, events, and advocacy.*

### INFORMATION TECHNOLOGY INTERN

**PDX Alliance for Self-Care is a local nonprofit building infrastructure and capacity as we strive to meet the needs of our community. We center BIPoC, LGBTQ+ and all marginalized folx in our work.** You will have an opportunity to collaborate directly with the Executive Director on meaningful and important projects that will help improve access to self-care resources for underserved folx. We have a variety of crucial projects for self-directed tech students such as building our sales page, improving our website accessibility, or analyzing our organizational software needs and researching solutions to improve our efficiency and effectiveness. You may also design and develop your own project within the scope of our work. There may be as much as 20-25% data entry/clerical work depending on the project you choose, though the vast majority of your time will be spent using your excellent organizational and planning skills to execute your project from start to finish. Below is an example of an optimum skill set, but please keep in mind that we are enthusiastic about developing the skills of people who are passionate about building infrastructure for a burgeoning grassroots nonprofit organization:

- Self-directed: Ability to work independently/remotely
- Ability to collaborate and translate creative vision into technical reality
- Advanced tech skills including coding
- Platform analysis
- Web hosting
- Web page design/development
- Experience in community-based activism/organizing
- Interest in or passion for social justice
- Bonus: App design, platform design, experience creating databases, graphic design, writing skills

#### Additional information:

- You will spend the first week completing your objective and training forms, choosing your projects, and discussing your objectives with the Executive Director. You will also receive training about the organizational culture and mission statement and will have time to familiarize yourself with the work that we do.
- We have accessible workspace and working remotely is also possible depending on your project.
- This unpaid internship opportunity is designed for school credit and includes reimbursement of authorized project-related expenses.

Department: Information Technology & Innovation

Location: Portland, Oregon

Website: [pdxasc.org](http://pdxasc.org)

Position Title: Information Technology Intern

Term: Mar - Jun 2020 / Mar - Sep 2020 / Jun - Sep 2020

(One-term, full-year, and summer internships available)

**Apply via Handshake, via our website, or email [interns@pdxasc.org](mailto:interns@pdxasc.org) to request an application.**

**Accepting Applications for Spring and Summer terms through April 5, 2020.**