



PDX ALLIANCE FOR SELF-CARE

COMMUNITY IMPACT OUTREACH INTERN

PDX Alliance for Self-Care is a community-based nonprofit building infrastructure and capacity as we strive to meet the needs of our community. We center BIPOC, LGBTQ, and all marginalized folx in our work. You will have an opportunity to collaborate directly with the Executive Director on meaningful and important projects that will help improve access to self-care resources for underserved folx. We have a variety of crucial projects for self-directed students: expanding our donor base and maximizing our effectiveness in building donor relationships or working with the Volunteer Coordinator to help us build organizational capacity are just two examples. We will train future grant writers and help you develop grant-writing experience and a writing portfolio that will improve your marketability. You may also design and develop your own project within the scope of our work. There will be as much as 20-25% data entry/clerical work depending on the project you choose, though the vast majority of your time will be spent using your excellent organizational and planning skills to execute your project from start to finish. Below are examples of optimum skill sets, but please keep in mind that we are enthusiastic about developing the skills of people who are passionate about nonprofit organizing and community activism:

- Self-directed
- Ability to work both independently and as part of a group
- Ability to collaborate and translate creative vision into practical application
- Advanced spreadsheet wizardry
- Excellent writing skills
- Experience creating databases
- Experience in and/or enthusiasm for community-based activism/organizing
- Interest in or passion for social justice
- Tech savvy
- Bonus: Experience or desire to work with youths, social media expertise, video editing, website development

Additional information:

- You will spend the first week completing your objective and training forms, choosing your projects, and discussing your objectives with the Executive Director.
- You will receive training about the organizational culture and mission statement and will have time to familiarize yourself with the work that we do.
- We have accessible workspace available and working remotely is also possible depending on your project and accessibility needs.

This unpaid internship opportunity:

- Is designed for school credit through cooperative education or required internship programs
- Is designed to improve skill sets and build resumes to improve post-graduate marketability
- includes reimbursement of authorized project-related expenses

Apply via Handshake or contact interns@pdxasc.org for more information

www.pdxasc.org